



SetNanoMetro Kick-off Meeting

NMP4-LA-2013-60457 SETNanoMetro

Agenda

Venue address: INRIM, Strada delle Cacce 91, Torino, Italy.

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<u>Thursday 12th December</u> DAY 1		
09.00 - 9.15	Welcome and registration	
9.15 – 9.30	Introduction: objectives of the meeting, presentation of the agenda, presentation of host organization	Project Coordinator
9.30 – 10.00	Overall objectives of the project, summary of the project	Project Coordinator
<i>10.00 -10.30</i>	<i>Coffee break</i>	
10.30 – 12.30	- Presentation of each partner: the group/institution, the motivation and scientific/technical goals pursued in the project	Partners (5 min per partner, max 5 slides)
	- Role of Project Officer - Role of the PTA	Project Officer PTA
<i>12.30 -14.15</i>	<i>Lunch</i>	
14.15-14.30	Overall strategy of the project	Project Coordinator
14.30 - 18.00	Technical Aspects (Part 1) (description of work and discussion)	Project co-ordinator and Partners (WP Leaders)

14.30 – 15.00	WP1 - Preparation of sets of TiO ₂ NPs with defined shape and size	UNITO & WP participant
15.00 – 15.30	WP2 - Modelling of the synthesis of TiO ₂ NPs	RD & WP participant
15.30 – 16.00	WP3 - Assembly and aggregation of TiO ₂ NPs on proper supports	IK4-TEKNIKER& WP participant
16.00 - 16.30	Coffee/tea break	
16.30 - 17.00	WP4 - Characterization of individual TiO ₂ NPs and films resulting from their assembly/aggregation	BAM & WP participant
17.00 – 17.30	WP5 - Standardization rules for TiO ₂ NPs and films performances in photocatalysis	DFM & WP participant
17.30 – 18.00	WP6 - Standardization rules for TiO ₂ NPs and films performances in DSSC	SOLAR & WP participant
18.00	Conclusions, end of Day 1	

Friday 13th December DAY 2		
09.15 - 09.30	Welcome	
9.30 – 10.30	Technical Aspects (Part 2) (description of work and discussion)	
9.30 – 10.00	WP7 - Standardization rules for TiO ₂ NPs and films performances and toxicity in biomedical applications	UNIABDN & WP Participant
10.00 – 10.30	WP8 - Standardization and scale up of TiO ₂ NPs at industrial level	AVANZARE & WP Participant
10.30 -11.00	Coffee break	

11.00 - 11.45	Administrative and Financial Aspects	Project Coordinator
	<ul style="list-style-type: none"> - Administrative management of the project (WP10) - Role of partner 9 and partner 1 - Grant agreement aspects - Reporting requirements - Cost declarations (Forms C) - Payments 	
11.45 -12.30	Scientific Coordination Aspects	Project Coordinator
	Scientific Coordination of the project (WP11): <ul style="list-style-type: none"> - Scientific management structure - Collaboration and interaction - Project Coordination Committee - Decision mechanisms - Project web site - External Stakeholders Committee - Planning of future meetings 	
12.30 -13.00	Dissemination and exploitation Dissemination and exploitation activities (WP9), planning for first period of the project (18 months)	DIN
<i>13.00 – 14.30</i>	<i>Lunch</i>	
14.30 – 15.30	Description of the first phase of the work <ul style="list-style-type: none"> - detailed planning for the first six months -evaluation of risks and contingency plan - planning for the first 18 months period towards Review 1 	Project Coordinator with WP leaders
15.30 – 16.00	Conclusions	Project Coordinator, all
	<ul style="list-style-type: none"> - Discussions/Questions - Any Other Business 	