

SETNanoMetro

Project Review Meeting 36th month

NMP4-LA-2013-60457 SETNanoMetro

Agenda 5th-7th December 2016

**Venue address: Meeting Room 2 (1st Floor), Building 101A, Anker Engelunds Vej 1
Technical University of Denmark - 2800 Kgs. Lyngby**

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<u>Monday 5th December</u>		
DAY 1		
13:00 – 13:15	Welcome and registration	
13:15 – 13:30	Introduction: <ul style="list-style-type: none"> • Presentation of host organization • Objectives of the meeting and presentation of the agenda 	DTU (Rajan Ambat) Project Coordinator
13:30 – 15:00	Steering committee – session 1: <ul style="list-style-type: none"> • Assessment of the project development and achievements of MS4, MS10, MS12, MS14, MS17, MS21-22, MS24-25 and deliverable till month 36 	Project Coordinator, WP leaders and EC officer/PTA
15:00 – 15:15	Coffee break	
15:15 – 16:15	Steering committee – session 2: <ul style="list-style-type: none"> • Exploitation Plan 	Project Coordinator, WP leaders and EC officer/PTA
16:15 – 16:45	Comparison to the original description of work, milestones and deliverables Task 10.1 Management Aspects <ul style="list-style-type: none"> – Collaboration and interaction – Administrative and financial aspects with comparison of financial resources versus original planning 	Review of the work performed in WP10 METEC - INRIM& WP participant

16:45 – 17:45	Project Review session Review of work must be presented WP by WP and compared to the DoW	Project Coordinator WP Leaders
17:45 – 18:30	Comparison to the original description of work, milestones and deliverables Task 3.1 SOLAR Task 3.2 IK4-TEKNIKER Task 3.3 IK4-TEKNIKER MS 10	Review of the work performed in WP3 IK4-TEKNIKER & WP participants
18:30	Conclusions, end of Day 1	

<u>Tuesday 6th December</u> DAY 2		
08:45 – 09:00	Welcome	
9:00 – 09:45	Comparison to the original description of work, milestones and deliverables Task 4.3 BAM Task 4.6 DFM Task 4.7 DTU, INRIM Task 4.8 DTU, INRIM Task 4.9 BAM MS 12	Review of the work performed in WP4 BAM & WP participants
09:45 – 10:30	Comparison to the original description of work, milestones and deliverables Task 5.2 DFM Task 5.3 UNITO Task 5.4 DFM MS14	Review of the work performed in WP5 DFM & WP participants
10:30 – 11:00	Coffee break	
11:00 – 11:45	Comparison to the original description of work, milestones and deliverables Task 6.1 SOLAR Task 6.2 BAM Task 6.3 MET Task 6.4 SOLAR MS25	Review of the work performed in WP6 SOLAR & WP participants
11:45 – 12:30	Comparison to the original description of work, milestones and deliverables Task 7.1 UNIABDN Task 7.2 UNIABDN Task 7.4 IUF	Review of the work performed in WP7 UNIABDN & WP participants

	<i>Task 7.5</i> <i>UNITO</i> <i>MS17</i>	
<i>12:30– 13:30</i>	<i>Lunch</i>	
<i>13:30 – 15:30</i>	<i>Lab-tour here at DFM/DTU</i>	
<i>15:30 – 16:15</i>	Comparison to the original description of work, milestones and deliverables <i>Task 8.1</i> <i>AVANZARE</i> <i>Task 8.2</i> <i>AVANZARE</i> <i>MS4</i>	<i>Review of the work performed in WP8</i> <i>AVANZARE & WP participants</i>
<i>16:15 – 17:00</i>	Comparison to the original description of work, milestones and deliverables <i>Task 9.1</i> <i>DIN</i> <i>Task 9.2</i> <i>UNITO</i> <i>Task 9.3</i> <i>BAM</i> <i>M22</i> <i>Future cooperation perspectives</i>	<i>Review of the work performed in WP9</i> <i>DIN & WP participants</i>
<i>17:00</i>	<i>Conclusions, end of Day 2</i>	
<i>19:00</i>	<i>Business Dinner</i>	

<u>Wednesday 7th December</u> DAY 3		
<i>08:45 –09:00</i>	Welcome	
<i>09:00 – 10:30</i>	Individual WP meetings – review deliverable submission time scheduling	<i>WP participants</i>
<i>10:30 – 10:45</i>	<i>Coffee break</i>	
<i>10:45 – 12:00</i>	Stakeholder Committee – discussion on the exploitation opportunities	<i>DIN</i>
<i>12:00– 12:30</i>	Comparison to the original description of work, milestones and deliverables <i>Task 11.1 up to 11.4</i> <i>INRIM</i> <i>11.5</i> <i>UNITO</i>	<i>Review of the work performed in WP11</i> <i>INRIM& WP participants</i>
<i>12:30– 13:00</i>	Conclusions	<i>Project Coordinator, all</i>

	<i>Discussion</i> <ul style="list-style-type: none"> – <i>Quality assessment</i> – <i>Recommendations by PTA</i> – <i>Reporting (technical/financial)</i> – <i>Concluding remarks by all partners</i> – <i>Date and place of next meeting</i> 	
13:00 – 13:30	Lunch	